



Community Development
7525 NW 88th Avenue
Tamarac, FL 33321
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FOR STAFF USE ONLY:

CASE #: _____
Master File #: _____
HTE Project #: _____
Date Received: _____
Received by: _____
Fee(s) Collected: _____

CASE DEVELOPMENT APPLICATION

LAND DEVELOPMENT CODE TEXT AMENDMENT

Project Name: _____

Project Address (if applicable): _____

Project Location: _____

Parcel Size: _____ acres/sq. ft. Folio No. _____

Project Description: _____

(Identify existing and proposed land use classification and proposed density, if applicable.)

Applicant/Agent/Contact: _____
Phone: _____ Fax: _____
Address: _____

E-Mail Address: _____
Property Owner's Name: _____
Phone: _____ Address: _____

LAND DEVELOPMENT CODE TEXT AMENDMENT APPLICATION CHECKLIST

The following checklist is designed to assist the applicant in preparing the required materials for review. The application will **not** be accepted if all required items are not present at the time of submittal. The following items are required as part of a complete application for Land Development Code Text Amendment.

1. A completed City of Tamarac Land Development Code Text Amendment Application.
2. Justification Letter. Shall encompass all requirements from Chapter 10-5.4 (D) of the City's Land Development Code entitled Amendment to Text of Development Code.
3. Application Summary Sheet.
4. Designation of Agent for Quasi-Judicial Proceedings form (*download from our website <https://www.tamarac.org/368/Planning-and-Zoning>*). This form must be completed by the property owner. The form names that person who will represent the said application.
5. Local Publication Agency Fee Affidavit (*download from our website <https://www.tamarac.org/368/Planning-and-Zoning>*) – all legal advertisements will be processed by the City of Tamarac. Applicants will be billed at a later time for the cost of the legal advertisement in local print publication.
6. Completion of the Public Notification process shall be in conformance with Table 10-5.2 “General Notice Requirements” in Chapter 10-5.3 (F). Staff reserves the right to require published, mailed and posted notices for any project for both Planning Board and City Commission Public Hearings.
7. Appropriate fees.

****INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED****



APPLICATION SUMMARY SHEET

NAME OF PROJECT					
LOCATION OF PROJECT					
COMMISSION DISTRICT # PROJECT IS BEING PROPOSED IN	FOLIO	PARCEL SIZE			
APPLICATION TYPE					
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;"> <p><u>Amendments</u></p> <p><input type="checkbox"/> Large Scale Land Use Plan Map Amendment</p> <p><input type="checkbox"/> Small Scale Land Use Plan Map Amendment</p> <p><input type="checkbox"/> Comprehensive Plan Text Amendment</p> <p><input type="checkbox"/> Land Development Code Text Amendment</p> <p><input type="checkbox"/> Establishment of Use</p> </td> <td style="width: 33%; vertical-align: top;"> <p><input type="checkbox"/> Planned Development Plan/Agreement</p> <p><input type="checkbox"/> Planned Development Plan/Amendment</p> <p><u>Permits & Development Approvals</u></p> <p><input type="checkbox"/> Rezoning</p> <p><input type="checkbox"/> Special Exception</p> <p><input type="checkbox"/> Plat Approval</p> <p><input type="checkbox"/> Site Plan Approval (Major)</p> </td> <td style="width: 33%; vertical-align: top;"> <p><input type="checkbox"/> Site Plan Approval (Minor)</p> <p><input type="checkbox"/> Site Plan Extension</p> <p><input type="checkbox"/> Vacation of Easement/Rights of Way</p> <p><u>Relief Procedures</u></p> <p><input type="checkbox"/> Administrative Adjustment</p> <p><input type="checkbox"/> Variance</p> <p><input type="checkbox"/> Administrative Appeal</p> <p><input type="checkbox"/> OTHER _____</p> </td> </tr> </table>			<p><u>Amendments</u></p> <p><input type="checkbox"/> Large Scale Land Use Plan Map Amendment</p> <p><input type="checkbox"/> Small Scale Land Use Plan Map Amendment</p> <p><input type="checkbox"/> Comprehensive Plan Text Amendment</p> <p><input type="checkbox"/> Land Development Code Text Amendment</p> <p><input type="checkbox"/> Establishment of Use</p>	<p><input type="checkbox"/> Planned Development Plan/Agreement</p> <p><input type="checkbox"/> Planned Development Plan/Amendment</p> <p><u>Permits & Development Approvals</u></p> <p><input type="checkbox"/> Rezoning</p> <p><input type="checkbox"/> Special Exception</p> <p><input type="checkbox"/> Plat Approval</p> <p><input type="checkbox"/> Site Plan Approval (Major)</p>	<p><input type="checkbox"/> Site Plan Approval (Minor)</p> <p><input type="checkbox"/> Site Plan Extension</p> <p><input type="checkbox"/> Vacation of Easement/Rights of Way</p> <p><u>Relief Procedures</u></p> <p><input type="checkbox"/> Administrative Adjustment</p> <p><input type="checkbox"/> Variance</p> <p><input type="checkbox"/> Administrative Appeal</p> <p><input type="checkbox"/> OTHER _____</p>
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PROJECT DESCRIPTION					
PROPOSED NUMBER OF UNITS OR SQ. FT. <i>(for Major Site Plan Approval)</i>	PROPOSED HEIGHT <i>(for Major Site Plan Approval)</i>				
APPLICANT'S NAME AND COMPANY					
APPLICANT'S PHONE	APPLICANT'S EMAIL ADDRESS				
PROPOSED DATE OF PRE-APPLICATION NEIGHBORHOOD MEETING					
PROPOSED LOCATION OF PRE-APPLICATION NEIGHBORHOOD MEETING					
PROPOSED DATE OF DRC					