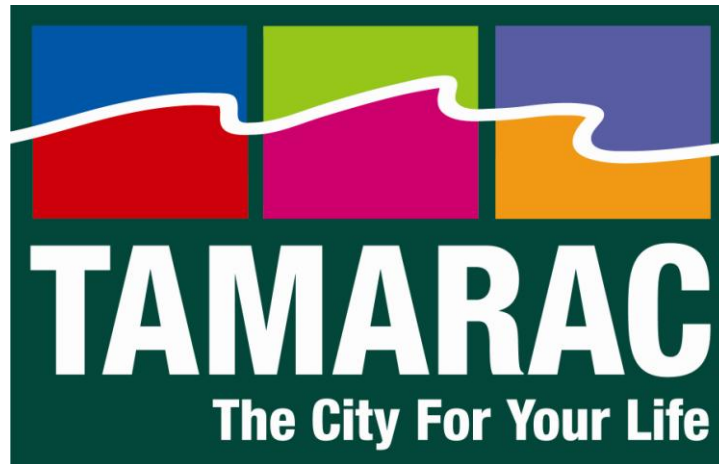


# CITY OF TAMARAC



**FY 2008-2009 Annual Action Plan  
Second Substantial Amendment  
Community Development Block Grant Recovery Funds  
(CDBG-R)**

**through the**

**U.S. Department of Housing and Urban Development  
(HUD) under the Community Development Block Grant  
(CDBG) Program**

**Prepared by:  
City of Tamarac  
Community Development Department  
&  
Public Works Department  
7525 NW 88<sup>th</sup> Avenue  
Tamarac, FL 33321  
[www.tamarac.org](http://www.tamarac.org)**

**May 2009**

# **THE CDBG-R SUBSTANTIAL AMENDMENT**

## **CITY OF TAMARAC, FLORIDA**

**Website: [www.tamarac.org](http://www.tamarac.org)**

**City Manager:  
Jeffrey L. Miller  
7525 NW 88 Avenue  
Tamarac, FL 33321  
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**Data Universal Numbering System (DUNS) # 077270940  
Central Contractor Registration (CCR) Registered**

### **Substantial Amendment Contact Information**

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**ENSURING RESPONSIBLE SPENDING OF RECOVERY ACT FUNDS**

Funding available under the Recovery Act has clear purposes – to stimulate the economy through measures that modernize the Nation’s infrastructure, improve energy efficiency, and expand educational opportunities and access to health care. HUD strongly urges grantees to use CDBG-R funds for hard development costs associated with infrastructure activities that provide basic services to residents or activities that promote energy efficiency and conservation through rehabilitation or retrofitting of existing buildings. While the full range of CDBG activities is available to grantees, the Department strongly suggests that grantees incorporate consideration of the public perception of the intent of the Recovery Act in identifying and selecting projects for CDBG-R funding.

***A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES***

Grantees must provide information concerning CDBG-R assisted activities in an electronic spreadsheet provided by HUD. The information that must be reported in the spreadsheet includes activity name, activity description, CDBG-R dollar amount budgeted, eligibility category, national objective citation, additional Recovery Act funds for the activity received from other programs, and total activity budget. An electronic copy of the spreadsheet and the format is available on HUD’s recovery website at <http://www.hud.gov/recovery>.

**ELECTRONIC SPREADSHEET**

Spreadsheet attached hereto and emailed as directed by the Notice.

***B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)***

- (1) Activity Name: (Grantees should follow the same order that activities are listed in the Spreadsheet for Reporting Proposed CDBG-R Activities – this will allow HUD to easily match activity narratives with the information provided in the spreadsheet.)

**Public Facilities Improvements  
570.201 ( c )  
Low Mod. Income Area Benefit**

- (2) Activity Narrative:

In addition to the Spreadsheet for Reporting Proposed CDBG-R Activities, grantees must provide a narrative for each activity describing how the use of the grantee's CDBG-R funds will meet the requirements of Title XII of Division A and Section 1602 of ARRA. The grantee's narrative must also state how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

- Preserving and creating jobs and promoting economic recovery;
- Assisting those most impacted by the recession;
- Providing investment needed to increase economic efficiency;
- Investing in transportation, environmental protection, or other infrastructure that will provide long-term economic benefits;
- Minimizing or avoiding reductions in essential services; or
- Fostering energy independence.

**Public Facilities Improvements**

The project will consist of installing lightweight flexible solar panels on the roof top of a City owned and maintained public facility utilized by residents surrounding the Tamarac Community Center in census tracts 601.12 and 601.11. The area surrounding this Community Center is primarily residential. Tamarac Community Center is located on a major thoroughfare (Commercial Boulevard); however the surrounding areas are residential.

This facility is one of several locations throughout the City available to the public for various social service needs; the residents whom utilize this facility are also primarily low-mod income residents.

The location of the Tamarac Community Center is within census tract 601.12.

The flexible solar panels are hurricane resistant and adhere directly to the roof system without penetration; therefore, keeping the roofing system

warranty valid. Through a power inverter that ties directly to the facility's electrical system, the solar panel photovoltaic system uses light from the sun to produce electricity that will reduce or, depending on the use and number of solar panels, even eliminate the conventional energy supply requirements to the facility.

This activity will be solicited in the next 30 days for pricing of the solar energy power source and installation. The solicitation will follow proper purchasing regulations and contain language identifying this project as being funded in whole, or part, by Federal Community Development Block Grant Recovery funds.

All Davis-Bacon requirements set forth in CDBG-R guidelines will also be adhered to as released by the US Department of Housing and Urban Development and the American Recovery and Reinvestment Act of 2009.

The long term benefits of this project are to provide a dependable, environmentally friendly alternate power source to a public facility, ultimately reducing costs by reducing dependency on conventional energy supplies to the facility. Furthermore, through example, the City hopes to foster a mindset of an environmentally friendly community; therefore, making residents more energy conscious and eco-friendly.

<b>Total amount of project:</b>	<b>Estimated \$200,000.00</b>
<b>CDBG-R Funds</b>	<b>\$102,375.90</b>
<b>Other funds (as needed based on final bid)</b>	
<b>Energy Efficiency and Conservation Block Grant program of the ARRA, 2009.</b>	<b>\$ 97,624.10</b>

**Since this project has not been bid out or awarded, the project cost is an estimation based on research conducted by the Public Works Department. The actual project amount will be reported and any leveraging amounts paid by the Energy Efficiency and Conservation Block Grant program will be adjusted accordingly.**

The City of Tamarac ensures responsible spending of CDBG Recovery funds as outlines in the memorandum issues in March 20, 2009 by President Obama and will adhere to all principles, particularly those of Section 2 (c).

No program income is expected to be generated by this activity.

The estimated timeframe for solicitation, award, execution of contracts, and installation is as follows:

### **SCHEDULE OF EVENTS**

<b>Event</b>	<b>Date (on or by)</b>
1. Issuance of Request for Proposals	06/01/09
2. Proposal Evaluations	06/15/09 – 06/19/09
3. Award and execution of Contract	07/01/09
4. Permitting, installation and completion	07/01/09 – 09/01/09

With the above timeframe, it is expected that this project will meet the requirements of Title XII of division A and Section 1602 of the Recovery Act. This project will be bid and started by July 2009 and fully expects to be able to expend 50% of the \$102,375.90 within the 120 days from the date the funds are made available.

- (3) Jobs Created: (Report the number of full- and part-time jobs estimated to be created and retained by the activity (including permanent, construction, and temporary jobs)).

City staff utilized to administer and manage this program at this time is approximately five (5) full-time permanent staff members such as: Public Work Director and Assistant Director, Project Manager, Permit Administrators, and Structural Inspectors. These staff members will work on behalf of the City in any capacity that saves additional grant or general fund dollars by utilizing their professional experience and expertise in the pre-planning stage opposed to contracting out their service types.

CDBG Recovery funds allow the City to retain and make efficient use of staff that may otherwise have fewer projects to initiate possibly resulting in a reduction of essential staff.

Until the project reaches the solicitation/bidding process and an outside contractor(s) are awarded, the number of jobs to be employed on this project can only be estimated. From the pre-planning process experienced to date, and in discussions with outside vendors, the installation will take approximately sixty (60) days with various professionals. Thus we are estimating this job to employ two to four installers, one foremen, one to two engineers, one project manager, and one to three other ground work related positions to be on hand in a full time capacity. The City will report the accurate number of jobs employed as required by CDBG-Recovery guidelines once project is underway.

With a general down-turn in the economy, the purchase of such services and products has most likely decreased and with the release of CDBG Recovery and other stimulus funds, recipients are able to initiate and/or complete projects that may have otherwise gone unfunded, thus resulting in the inability to contract out for services creating jobs.

- (4) Additional Activity Information: (A description of how the activity will promote energy conservation, smart growth, green building technologies, or reduced pollution emissions, if applicable.)

As previously stated, the photovoltaic panels use light from the sun to produce electricity which through an inverter becomes standard building electricity, ultimately reducing dependency on conventional less environmentally friendly power sources. The unused building rooftop will now become a power plant producing clean, carbon free electricity. Utilizing alternate power sources such as solar panels reduces oil consumption together with carbon dioxide and acid rain emissions into the planet's atmosphere.

- (5) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

City of Tamarac Public Works Department

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## Program Administration

### 570.206 ( a )

Administrative costs associated with this project include staff time preparing substantial action plan amendment, bidding, solicitation, contract monitoring, reporting, and other duties associated with completing this project.

Total amount of Program Administration \$11,375.10

### *C. PUBLIC COMMENT*

Provide a summary of public comments received to the proposed CDBG-R Substantial Amendment.

**Note:** A Proposed CDBG-R Substantial Amendment must be published via the usual methods and posted on the jurisdiction's website for no less than 7 calendar days for public comment.

#### Response:

Advertisement for 7-day review period on Action Plan 2 <sup>nd</sup> Substantial Amendment – Proposed CDBG-R activities Advertised in the local Sun-Sentinel Newspaper	May 17, 2009
Beginning of 7-day public review period Posted on the City's website ( <a href="http://www.tamarac.org">www.tamarac.org</a> ) Available in two locations within City Hall Available in the Public Works Complex	May 18, 2009
End of 7-day public review period <b>No comments received during public review period.</b>	May 27, 2009
Public Hearing with City Commission for approval of CDBG-R Substantial Action Plan Amendment <b>No comments received during May 27, 2009 public hearing.</b>	May 27, 2009

## **REPORTING**

Electronic Spreadsheet of CDBG-R activities emailed May 27, 2009 following approval by the City Commission. Hard copy sent via email to be delivered prior to HUD deadline.

CDBG Recovery activities will be reported utilizing the Integrated Disbursement and Information System (IDIS) as required by the Department of Housing and Urban Development (HUD). These funds will be given a new and unique activity number within the IDIS system so not to commingle with regular CDBG funds.

Quarterly reports documenting the status of completion of the installation of the solar energy power sources and expenditure of funds thereto. As required in the CDBG Recovery Notice, this quarterly report will be completed no later than 10 days after the end of each calendar quarter. The report will consist of the total amount of recovery funds received; amount of funds expended to date; and an evaluation on the status of the project.

An Environmental Review Record will be conducted on this activity and retained for review by the U.S Department of Housing and Urban Development as required.

The City of Tamarac has a Data Universal Numbering System (DUNS) number and is registered with the Central Contractor Registration (CCR) database. The City will comply with the Federal Funding Accountability and Transparency Act of 2006 (Public Law 109-282) and accountability and transparency as cited in Title XV of the Recovery Act.

An Environmental Review Record (ERR) will be completed and retained in the administrative file for HUD monitoring purposes. This project will be Categorically excluded subject to 58.5, 24 CFR Part 58.35(a)(1). The facility is an existing facility and this project will not increase the capacity at all.